

## Sheffield Inclusion Centre – 2020-21

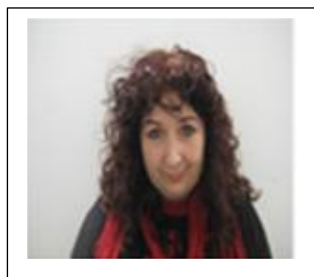
We all have a statutory duty to “**safeguard and promote the welfare of children**” ([Working together to safeguard children, DfE 2018](#)) up to the age of 18 years.

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child's appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

**However, if you think that a child, a young person or an adult who cares for them has been or might be harmed; please talk to one of the people below immediately.**

**You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.**



### Our Designated Safeguarding Lead is:

Name: **Trudi Eldridge**

Their office is located next to ... U34

Their tel. no / mobile no is...07811996293/01142531988 Ex 842



### Our Designated Safeguarding Deputy is:

Name: **Ash Khan**

Their office is located next to ...U02

Their tel. no 01142531988 Ex 858



### Our Head Teacher is:

Name: **Tuesday Rhodes**

Their office is located next to ... U30

Their tel. no 01142531988 Ex 854

An allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

## The Safeguarding Children Team in your setting includes:

Version 14, Sept 20

[www.safeguardingsheffieldchildren.org](http://www.safeguardingsheffieldchildren.org)

**Head Teacher:** responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Tuesday Rhodes

Tel no: 01142531988 – ex 854 – U30

**Designated Safeguarding Lead (DSL):** teaching or pastoral staff from senior leadership team, responsible for all safeguarding issues, advising & supporting staff, liaising with the local authority & other agencies.

Name: Trudi Eldridge

Tel no: 01142531988 – Ex 842 -U32

**Designated Safeguarding Deputy (DSD):** a teacher, support or pastoral worker, in a post which requires assessment of children, deputises for the DSL. Not an administrative or finance worker.

Name: Ash Khan - Deputy Head Teacher - Ex 858

**Special Educational Needs & Disabilities Coordinator (SENDCo):** support for pupils with special education needs & disabilities as well as their parents & carers, staff & other agencies working with said pupils

Name: Safeena Bahar

Tel no: Ex 846 -

**Looked After Children Designated Teacher:** promotes the education of 'looked after'/previously 'looked after' children

Name: Ash Khan – Deputy Head Teacher

Tel no: **858**

**Online-Safety Coordinator:** develops & maintains a safe online culture within a setting

Name: Steve Sell – KS4 Lead

Tel no: 801/857

**Safeguarding Support** – trained safeguarding staff who are able to respond to safeguarding concerns if DSL, DSD and Safeguarding Liaison Officers are unavailable.

### Spring Lane Site:-

Claire Taylor – **Primary Lead** – Tel no: 870/867

Jaine Watkin – **KS3 Lead** - Tel no: 838

Steve Sell – **KS4 Lead** – Tel no: 801/857

### Bases:-

**Clocktower** - Sajaad Rauf – Learning Mentor & Allison Hessian – HLTA – 07971939168

**Cross Pavilion** – Jo Quinlen & Asif Hussain – Learning Mentors - 07811994498

**Fir Vale** - Joanne Sen – Learning Mentor -07811994435

**Graves Pavilion** – Louise McBride – Learning Mentor – 07971939176

**Herdings** – Jodie Burton – Learning Mentor - 07971939180

**Southey Centre** - Andy Richards – Learning Mentor -07773173830

**Wicker** – Melody Peaks – Learning Mentor – 07976081468

**Woodthorpe** – Abdul Malik – Learning Mentor - 07976083798

**Your Safeguarding Children Team also links in with the: Safeguarding/Child Protection Governor:** ensures there are appropriate policies & procedures in place, that they are being implemented & followed, & challenges deficiencies & weaknesses that are identified. Name: Dave Smith Tel no: 0114 239 9167

**Chair of Governors/Management Committee:** leads on safe recruitment & allegations of abuse against Head Teacher/Principal/Senior Manager & other staff & liaises with Local Authority. Name: Alan Richards Tel no: 0114 2531988